



# Parent Teacher Organization (PTO) Meeting

## Thursday, September 17th, 6:15-7:15 p.m.

### Zoom Virtual Meeting Link:

(please refer to email sent via School Messenger for Zoom link information)

#### PROPOSED AGENDA

1. Welcome and Call Meeting to Order
2. Introductions
3. Old Business
  - a. Approve May meeting minutes (Found at <https://www.hbpto.net/blog>)
  - b. Other
4. PTO Calendar 2020-2021
5. COVID Brainstorm
6. Volunteer Coordinator Update
  - a. Yearbook (Nikki and Jenn)
  - b. School Directory (Elda)
  - c. Teacher WishLists (Janet)
  - d. Communication methods 2020-2021
7. Treasurer Update
  - a. Review final 2019/2020 financials
8. Grant Update 2020-2021
  - a. Key dates:
    - i. Grant request deadline - October 1
    - ii. Grant review meeting - October 6, (7:30PM)
    - iii. Final vote - October PTO meeting - October 8
9. Other
  - a. New Website (Alison)
  - b. Connectivity with other PTOs in 191 (Josh)

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#### Upcoming School and PTO Events

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